

**STATE BOARD ADVISORY PANEL  
FOR SPECIAL EDUCATION**

The Arizona State Advisory Panel for Special Education held a meeting at Arizona Department of Agriculture, 1688 W. Adams, 2<sup>nd</sup> Floor Conference Room, Phoenix, AZ on March 9, 2006, from 9:00 a.m. to 11:00 a.m.

Members Present

M. Diane Bruening  
Susan Douglas, Co-chair  
Molly Dries  
Phyllis Green  
Erik Jensen  
Kathy McDonald  
Kimberly Peaslee  
Terisa Rademacher, Co-chair  
Sue Tillis  
Kay B. Turner, Vice-chairperson

Others Present

Lynn Busenbark, ADE/ESS  
Jeannette Zemeida, ADE/ESS

Members Absent

J'Anne Affeld  
Johanna Bookbinder  
Rebecca Hall  
Kathleen McCoy  
Megan McGlynn  
Mattie McVey Lord  
Tona TreeTop

Minutes Approved (As Read)(As Amended)

Chairperson: \_\_\_\_\_

Signature

Date

| Topic                                    | Discussion  | Outcome            |
|--|---|--------------------|
| 1. Call to order.                        | Terisa Rademacher, Co-Chairperson, called the meeting to order at 9:15 a.m.   | 1. None.           |
| 2. Approval of January 17, 2006 minutes. | Sue Tillis made a motion and seconded by Kimberly Peaslee to approve the minutes of the January 17, 2006 meeting.   | 2. Motion carried. |
| 3. Public comment.                       | Susan Douglas welcomed the public in attendance. She explained to those present the procedures for making a comment. Anyone wishing to comment on an agenda item was asked to fill out a brief questionnaire stating which agenda item they wished to comment on. That person would then be called on when that item was discussed.   | 3. None.           |
| 4. Panel Business.                       | <p>Ms. Douglas presided over the review of the SEAP By-laws.</p> <p>Ms. Rademacher reviewed the most recent changes, which included an addition to the attendance requirement and an update to the by-laws to bring them into compliance with IDEA 2004.</p> <p>Proposed changes:</p> <p>Article Three, Section 3 – Absentees, states: "... Members who are absent from three meetings during their term may be subject to removal. ..." Ms. Douglas recommended that the sentence be changed to: "Members who are absent from three meetings per year may be subject to removal." The Panel discussed the recommended changes.</p> <p>Article Six, Section 2 – General Procedures, Item 1, states: "On or before July 1 of each year, the Special Education Advisory Panel will submit an annual report of its activities and recommendations to the State Board of Education." Ms. Douglas recommended that the date of submission be changed to October.</p> <p>Article Seven states: "The State Director of Special Education, or designee, shall serve as a non-voting liaison to the Panel." Kay Turner recommended that the verbiage be updated to reflect the current status of special education, since Early Childhood Special Education has been removed from Exceptional Student Services and moved under Early Childhood Education.</p> <p>Sue Douglas volunteered to make the recommended changes to the SEAP By-laws.</p> <p>Ms. Rademacher and Ms. Douglas reminded the Panel members that their attendance is critical to the Panel since a lack of a quorum would cause a SEAP meeting to be cancelled. Ms. Douglas asked everyone to please respond to Jeannette Zemeida's e-mails regarding meeting attendance.</p> | 4. None.           |

| Topic                      | Discussion  | Outcome  |
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|                            | <p>Ms. Rademacher reviewed the 2006-07 SEAP Calendar:</p> <p>Sept. 12, 2006 – Balsz School District<br/>November 28, 2006 – Dept. of Education<br/>January 16, 2007 – Dept. of Education<br/>March 6, 2007 – Dept. of Education<br/>May 15, 2007 – Dept. of Education<br/>June 19, 2007 – Dept. of Education</p> <p>Ms. Douglas reviewed current vacancies and read the names of the individuals whose terms expire June 30, 2006.</p> <p>The positions that are vacant are:</p> <p>Parent of a Child with a Disability OR Individual with a Disability<br/>Representative from the State Child Welfare Agency Responsible for Foster Care</p> <p>Expiring terms are:</p> <p>2 positions – Parent of a Child with a Disability<br/>2 positions – State and Local Education Officials, including Officials Who Carry Out Activities Under Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et. seq.);<br/>1 position – Administrators of Programs for Children with Disabilities</p> <p>Several Panel members expressed the opinion that while it could be beneficial to the Panel if an individual on the Panel represented more than one category (i.e.: State Official who is also a parent of a child with a disability) that it was just as important to have parents on the Panel who serve only in that capacity.</p> <p>Current Panel members who are interested in continuing to serve on the Panel must submit a new application. Ms. Douglas asked members who were not planning to reapply to inform the Executive Committee.</p> <p>Panel members discussed how to put the word out regarding the upcoming vacancies.</p> |          |
| 5. School Readiness Board. | Ms. Rademacher introduced Jennifer Johnson with the School Readiness Board of the Governor's Office for Children, Youth, and Families.  | 5. None. |

| Topic                             | Discussion  | Outcome         |
|-----------------------------------|---|-----------------|
|                                   | <p>School Readiness includes skills in four areas: intellectual, social, emotional and physical. Early education sets the foundation for life-long learning.</p> <p>There are four domains of focus: ready families, ready programs and school, ready teachers and ready communities. Ms. Johnson reviewed the 10 action steps under these domains.</p> <p>Goals for the School Readiness Board this year include: increase the number of child care health consultants, supporting healthy families, and working with Head Start and the Early Education Learning Summits. Ms. Johnson provided the Panel with a handout that contained the dates of their summits.</p> <p>Panel asked questions regarding the STARS program which is currently a pilot program. The program would essentially rate child care centers with a star system in order to assist parents in choosing a quality center. The Board is currently working on identifying resources for technical assistance and tiered reimbursement. STARS will be a voluntary program for child care centers.</p> <p>Panel members voiced their concerns regarding preschool locations on school campuses. One of the biggest concerns is that the locations are moved frequently when a school needs the space for school-age children. The Panel also discussed preschool licensure.</p> |                 |
| 6. Exceptional Student Services.  | <p>Dr. Lynn Busenbark, Director of Program Support/ESS (Exceptional Student Services), reported that IDEA 04 will cause changes to the monitoring system. ESS is currently working on altering the monitoring process to give it a broader focus. Monitoring will become customized per district. She provided the Panel with a graph that outlined the changes and briefly explained the new monitoring system. The new monitoring system may cause some districts to make changes even if they are not in a monitoring year.</p> <p>Dr. Busenbark answered questions from the Panel.</p>  | 6. None.        |
| 7. Next meeting and agenda items. | <p>The following items were proposed for the agenda for the May 16, 2006 meeting:</p> <ul style="list-style-type: none"><li>◆ SEAP Bylaws</li><li>◆ School Facilities Board</li><li>◆ Open Meeting Law Training (Julia Smock, AG's Office)</li></ul>  | 7. None.        |
| 8. Adjournment.                   | <p>Seeing no further business, Ms. Douglas adjourned the meeting at 10:55 a.m.</p>  | 8. Adjournment. |